



THE STATE FISHERIES DEVELOPMENT CORP. LTD.

(An ISO 9001:2015 Certified Govt. Undertaking)

Bikash Bhawan, Bidhannagar, Kolkata - 700091

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e-NIQ No. SFDC/MD/NIQ-04(e)/2023-24

Memo No: 193/Const-176/2022

Date: 20/01/2024

The Managing Director, The State Fisheries Development Corporation Limited invites e-
QUOTATION (Submission of Bid through **online**) for the work detailed in the table below:

Sl. No.	Name of work	Estimated Cost	Earnest Money	Period of completion	Eligibility of Bidder
			(In Rs.)		
1	Supply and Installation of Computer, Scanner, Work Station, A0 Plotter, Monitor, Projector, UPS at Fisheries Mapping Project Unit, Tank No.17, Salt lake, Sector- IV , Kol-98	Rate to be quoted	Rs.22,000.00 (Balance amount will have to be deposited so as to constitute 2% of the quoted amount at the time of formal agreement if required)	30 days.	Reputed, bonafied & resourceful suppliers of Computer & allied Accessories for supplying of materials.

N.B.:- The successful L1 Bidder shall have to pay the fees of requisite set of tender documents for execution of formal agreement.

- Both Technical document and Financial Bid are to be submitted in technical (Statutory & Non-Statutory) and financial folder concurrently duly digitally signed in the website <http://wbtenders.gov.in>.
- Necessary Earnest Money will be deposited by the bidder electronically: online – through his net banking enabled bank account, maintained at any bank or: offline – through any bank by generating NEFT/ RTGS challan from the e-tendering portal. Intending Bidder will get the Beneficiary details from e-tender portal with the help of Digital Signature Certificate and may transfer the EMD from their respective Bank as per the Beneficiary Name & Account No., Amount, Beneficiary Bank name(ICICI Bank) & IFSC Code and e-Proc Ref No. Intending bidder who wants to transfer EMD through NEFT/RTGS must read the instruction of the Challan generated from E-Procurement site (i.e Unique transaction receipt) & must be uploaded in the EMD folder of Statuary Bid Document. Bidders are also advised to submit EMD of their bid, at least 3 working days before the bid submission closing date as it requires time for processing of Payment of EMD. Bidders eligible for exemption of EMD as per Govt. rule may avail the same and necessary documents regarding the exemption of EMD must be uploaded in the EMD folder of Statuary bid documents.
- The Technical document and Financial Bid submitted online only.

4. The FINANCIAL OFFER of the prospective tenderer will be considered only if the TECHNICAL Document of the tenderer found qualified by the Managing Director, The State Fisheries Development Corporation Limited. The decision of the Managing Director, The State Fisheries Development Corporation Limited will be final and absolute in this respect. The both list of Qualified Bidders will be displayed in the website and also in the Notice Board of the office of the Managing Director, The State Fisheries Development Corporation Limited, on the scheduled date and time.

5. **Eligibility criteria for participation in the tender.**

The prospective bidders shall have satisfactorily completed **as a prime agency** during the last 5 (Five) years from the date of issue of this Notice at least one work of similar nature under authority of State / Central Government, State / Central Government undertaking / Statutory Bodies Constituted under the Statute of the Central / State Government and having a magnitude of at least amount of **Rs. 4.40 Lakh (Rupees Four lakh forty thousand)** only in single job.

N.B.: Quoted amount, Date of Completion of Project and detail communicational address of client must be indicated in the Credential Certificate.

6. **Others criteria for participation in tender:**

- a) Current Income Tax return (for the assessment year 2022-2023) duly received along with PAN Card, GST, Valid IS-digit Goods and Services Taxpayer Identification Number (GSTIN) under GST Act, 2017 Registration Certificate, Professional Tax acknowledgement receipt for the year 2023-24, Trade License issued by Municipality/ Panchayet with acknowledgement receipt for the year 2023-24, Bid Specific Authorization Certificate certificate
- b) Registered Partnership Deed (for Partnership Firm only) along with Power of Attorney to sign on the Tender documents (if required)
- c) Declaration regarding Structure and Organization duly signed by the applicant.
- d) Registered Labour Co – Operative Societies Ltd. are required to furnish valid Bye Law, Current Audit Report, along with other relevant supporting papers.
- e) Joint Ventures will not be allowed.
- f) The partnership firm shall furnish the registered partnership deed and the company shall furnish the Article of Association and Memorandum.

7. **All materials are to be supplied by the Agency at his own cost.**

8. **Technical Specification:**

Sl. No.	Item Description	Quantity
1	Computer: HP Core-i5, Ram 16 GB, SSD- 512 GB & 1 TB HDD, Windows DVD, Genuine Windows 10 OR 11 With 3 years onsite Warranty	1.00
2	Scanner: HP Scan Jet pro 2600f1 with one year onsite Warranty	2.00
3	Mobile work station: HP 12th Generation Intel Core i7 Processor, Factory loaded Windows 11 Pro factory Loaded, 16 GB DDR-5 4800 Mhz RAM (1x16 GB), 1 TB SSD, Iris X-Graphics, With 3 Years Onsite Warranty	1.00
4	Work Station: HP Work Station Z4 G412th Xeon W-2223 3.6Ghz 4C/32 GB (2x 16GB) DDR4 2933 ECC/512 GB NVMe + 1TB SATA/ Quadro T1000- 4GB/750 W/ DVD RW/ with Factory loaded Win 10 pro 64WKST/ 3 Years onsite Warranty.	2.00
5	A0 size plotter cum scanner: HP (830) A0 Printer Cum integrated Scanner, Print Resolution: 2400, Max. Print Width: 36 Inches with 3 years onsite warranty.	1.00

Sl. No.	Item Description	Quantity
6	LED Projector With Full HD with one year warranty	1.00
7	HP 24" LED MONITOR	4.00
8	APC/Numeric UPS, 1KV with one year warranty	3.00
9	APC/Numeric UPS, 600 VA with one year warranty	3.00

9. **Warranty:** The manufacturer should give guarantee/warranty for a period not less than one year. If the equipment installed at one location is subsequently shifted to another location, the warranty services shall continue to be provided at new location without any additional financial implications. Undertaking that during warranty period, if any defect in the supplied equipment is noticed by the Purchaser, the supplier or his representative shall rectify the defect or replace the defective item free of cost at the Purchaser's site at the earliest possible, latest within a period of 30 days of notification.
10. The manufacturer should give an undertaking that after the warranty period, they shall provide spares and after sale service of the equipment in India for the normal life time of the equipment.
11. **No mobilization /secured advance shall be allowed.**
12. Bids shall remain valid for a period not less than 180 (One hundred eighty) days after the dead line date for Financial Bid submission. Bid valid for a shorter period shall be rejected by The Managing Director, as non-responsive.
13. No Bidders will be allowed without depositing the Earnest Money.
14. A :- **Important information**
Date & Time schedule

Sl. No.	Particulars	Date & Time
1.	Date of uploading of e-N.I.T .Documents online (Publishing Date)	23/ 01/2024 at 6.55 p.m.
2.	Documents download/sell start date (Online)	23/ 01 /2024 at 6.55 p.m.
3.	Documents download/sell end date (Online)	07/ 02/2024 upto 4.00 p.m.
4.	Bid submission start date(Online)	23/ 01 /2024 at 6.55 p.m.
5.	Bid Submission closing(Online)	07/ 02/2024 upto 4.00 p.m.
6.	Bid opening date for Technical Proposals (Online)	09/02/2024 at 4.00 p.m.

15. Labour Welfare CESS @ 1% (one percent) of the cost of construction works will be deducted from every Bill of the selected agency. GST, Royalty & all other statutory levy / CESS will have to be borne by the contractor as per Government Rules and the rate in the B.O.Q. inclusive of all the taxes, GST & CESS stated above.
16. Deduction of Tax shall be made as per provision of the CGST/SGST/IGST as per latest Government order with up-to-date amendments.
17. During the scrutiny, if it comes to the notice to quotation inviting authority that the credential or any other paper found incorrect/manufactured/fabricated, that bidder would not allow participating in the quotation and the application will be out rightly rejected without any prejudice. The Managing Director, The State Fisheries Development Corporation Limited reserves the right to cancel the N.I.Q. due to unavoidable circumstances and no claim in this respect will be entertained.
18. In case if there be any objection regarding prequalifying the Agency that should be lodged to The Managing Director, The State Fisheries Development Corporation Limited within 2 (two) days from the date of publication of list of qualified agencies and beyond that time schedule no objection will be entertained by the Screening Committee.

19. Before issuance of the **WORK ORDER**, the quotation inviting authority / bid evaluation committee may verify the hard copy of earnest money, the credential and other documents of the lowest bidder if necessary. After verification if it is found that the documents submitted by the lowest bidder is either manufactured or false in that case work order will not be issued in favour of the said bidder under any circumstances.
20. Acceptance of the Quotation rate will be the **Managing Director, The state fisheries development corporation ltd, Bikash Bhawan, Bidhan Nagar, Kolkata-700091** who does not bind himself to accept the quotation and reserves the right to reject any or all the quotation without assigning any reason thereof. There shall be no provisions for Arbitration.
21. **Defective Materials and its replacement:** In the event of successful bidder's failure to supply the right items as per the specifications in this Bid document as indented by this office either partially or in whole, the Managing Director, shall have the right to declare those items as defective items and will be summarily rejected. The Rejected items should be taken back by the supplier at their own expenses within (3) days of the notice of the rejection. If not the Managing Director or any other officer authorized by him shall remove them and the clearance charges thus incurred shall be recovered from the supplier. The supplier should replace the defective materials with the right items within 10 working days at his own cost.
22. **Termination of Contract**
In case the contractor failed to supply within schedule time then State Fisheries Development Corporation Limited (SFDC) shall give 7days written notice to the contractor for achieving the specified progress /or to supply adequate resources to the satisfaction of SFDC for timely completion of the work. Upon expiry of the notice period if the contractor fails to achieve the specified quality and fail to take the action for timely completion of work due to their fault, then SFDC shall have option to withdraw the work and the quotation will be automatically canceled no claim in this respect will be entertained. The agency will be black listed.
23. **Prohibition on suspended / debarred persons / entities in the bidding of Government Projects / contracts:** A person/entity that is suspended / debarred by a procuring entity shall not be allowed to participate in any procurement process during the period of suspension / debarment unless the same has been revoked.
[As per G.O. No. 547-W(C)/1M-387-15, dt. 16.11.2015 by the Joint Secretary to the Government of West Bengal, Public Works Department:]
24. **Defect liability period for the work shall be 03 (Three) Month** from the actual date of Completion of the work.

Sd/-
**MANAGING DIRECTOR
THE STATE FISHERIES DEVELOPMENT
CORPORATION LIMITED**

Memo No. 193/1(4)/Const-176/2022

Date: 20/01/2024

Copy forwarded for favour of kind information to the:-

- 1) The Secretary to the Govt. of West Bengal, Fisheries Department,
- 2) The Managing Director, BENFISH,
- 3) The PS to Hon'ble MOS, Fisheries Department,
- 4) Guard file

Sd/-
**MANAGING DIRECTOR
THE STATE FISHERIES DEVELOPMENT
CORPORATION LIMITED**

SECTION A
INSTRUCTION TO BIDDERS

1. General guidance for e-Tendering

Instructions/ Guidelines for tenderers for electronic submission of the tenders online have been annexed for assisting the contractors to participate in e-Tendering.

1. Registration of Contractor

Any contractor willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement system; through logging on to <https://etender.wb.nic.in> (the web portal of public works department) the contractor is to click on the link for e-Tendering site as given on the web portal.

2. Digital Signature certificate (DSC)

Each contractor is required to obtain Digital Signature Certificate (DSC) for submission of tenders, from the approved service provider of the National Information's Centre (NIC) on payment of requisite amount details are available at the Web Site stated in Clause-2 of Guideline to Bidder DSC is given as a USB e- Token.

3. The contractor can search & download NIQ & Quotation Documents electronically from computer once he logs on to the website mentioned in Clause 2 using the Digital Signature Certificate. This is the only mode of collection of Quotation Documents.

4. Submission of Quotation.

General process of submission, Quotation are to be submitted through online to the website stated in Cl. 2 in two folders at a time for each work, one in Technical Proposal & the other is Financial Proposal before the prescribed date & time using the Digital Signature Certificate (DSC) the documents are to be uploaded virus protected scanned copy duly Digitally Signed. The documents will get encrypted (transformed into non readable formats).

A. Technical proposal

The Technical proposal should contain scanned copies of the following further two covers (folders).

A-1. Statutory Cover Containing

- (i) Prequalification Application (Form – I)
- (ii) Structure of organization - Form II
- (iii) Experience profile – Form III
- (iv) Affidavit – 'Y'
- (v) Net Banking/RTGS/NEFT towards earnest money (EMD)
- (vi) Tender Form 2908 & NIT (download properly and upload the same digitally Signed).

The rate will be quoted in the BOQ. Quoted rate will be encrypted in the B.O.Q. under Financial Bid.

A-2. Non statutory Cover Containing

- i) Professional Tax (PT), deposit receipt challan, Pan Card, ITR, GST as per latest Government order, Current Trade License, Bid Specific Authorization Certificate.
- ii) Registration Certificate under Company Act. (If any)
- iii) Registered Deed of partnership Firm/ Article of Association & Memorandum.
- iv) Tax Audited Report in 3 CD Form along with Balance Sheet & Profit & Loss A/c for the last three years (year just preceding the current Financial Year will be considered as year – 1) duly certified by the Chartered Accountants.
- v) Clearance Certificate for the Current Year issued by the Assistant Register of Co-Op (S) (ARCS) Bye Laws are to be submitted by the Registered labour Co-Op (S) Engineers' Co.- Opt.(S)
- vi) Credential for completion of at least one similar nature of work under the authority of state / central Govt. statutory bodies under State/Central Govt. constituted under the statute of the state/ state

Govt. having a magnitude of 4.40 lakh during the last 5 (five) years prior to the date of issue of this NIT is to be furnished. (Ref. Cl. No. 5 (i) of this NIT.)

Note: - Failure of submission of any of the above-mentioned documents will render the Quotation liable to be rejected for both statutory & non statutory cover.

THE ABOVE STATED NON-STATUTORY / TECHNICAL DOCUMENTS SHOULD BE ARRANGE IN THE FOLLOWING MANNER

Click the check boxes beside the necessary documents in the My Document list and then click the tab "Submit Non-Statutory Documents" to send the selected documents to Non-Statutory Folder. Next Click the tab "Click to Encrypt and upload" and then click the "Technical" Folder to upload the Technical Documents.

Click the check boxes beside the necessary documents in the My Document list and then click the tab "Submit Non Statutory Documents" to send the selected documents to Non-Statutory Folder. Next Click the tab "Click to Encrypt and upload" and then click the "Technical" Folder to upload the Technical Documents. Sl. No.	Category	Sub-Category Description	Details
A.	CERTIFICATES	CERTIFICATES	1. GST as per latest Government order. 2. PAN 3. P. Tax (Challan) 4. Latest I.T. Receipt. 5. I.T.R. 6.OEM certificate
B.	COMPANY DETAILS	COMPANY DETAILS 1	1. Proprietorship Firm (Trade Licence). 2. Partnership Firm (Partnership Deed, Trade Licence). 3. Ltd. Company (Incorporation certificate, Trade Licence). 4. Co-operative Society (Society Registration copy, Trade Licence).
C.	CREDENTIAL	CREDENTIAL -1	1. Similar nature of work done and completion certificate which is applicable for eligibility in this tender.

Note:- Failure of submission of any of the above mentioned documents will render the Quotation liable to summarily rejected for both statutory & non statutory cover.

Tender document will be open by the Managing Director, the state Development Fisheries Corporation or his authorised representative electronically from the web site using their Digital Signature Certificate.

1. *Cover (folder) statutory document should be open first and if found order (folder) for non statutory documents will be open. If there is any deficiency in the statutory documents the tender will summarily be rejected.*

2. *Uploading the summary list of qualified tenders.*

3. Pursuant so scrutiny & decision of the Managing Director the summary list of the eligible tender & the serial number of work for which their proposal will be considered will be uploaded in the web portals.

B. Financial proposal

- i) The financial proposal should contain the following documents in one cover (folder) i.e. Bill of quantities (BOQ). The contractor is to quote the item rate online through Computer in the spaces marked for quoting rate in the BOQ.
- ii) Only downloaded copies of the above documents are to be uploaded virus scanned & Digitally Signed by the contractor.

5. Penalty for suppression / distortion of facts

Submission of false document by tenderer is strictly prohibited & if found action may be referred to the appropriate authority for prosecution as per relevant IT Act with forfeiture of earnest money forthwith.

6. Rejection of Bid

The Employer (tender accepting authority) reserves the right to accept or reject any Bid and to cancel the Bidding processes and reject all Bids at any time the prior to the award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for Employer's (tender accepting authority) action.

7. Taxes & duties to be borne by the Contractor/bidder: All the bidders intending to participate in this e-Quotation should offer their financial bids inclusive of GST applicable for composite works/Procurement of goods & services, labour intensive component contained in the BOQ. Income Tax, Royaltrey, GST, Construction Workers' Welfare Cess, labour Insurances EPF and similar other statutory levy / cess will have to be borne by the contractor/bidder and his/her quoted rate should be quoted accordingly after considering all these charges, and no separate payment towards any of the statutory taxes rents or levies shall be made by the work implementing authority.

8. Earnest Money Deposit: The requisite amount of Earnest Money should be deposited as per norms stated in *sl. no. 2 of I under General process of submission of e- tender*. Balance amount will have to be deposited so as to constitute 2% of the quoted amount at the time of formal agreement if required

9. Security Deposit: Retention money towards performance Security amounting to 10% (*ten percent*)

(i) 2% in the form of Earnest Money Deposit (EMD)

(ii) 8 % as security money of the value of the work shall be deducted from the bill of the bidder as per prevailing order.

No interest will be paid on Security Deposit

10. Mode of Payment:

(a) That supplier shall produce correctly prepared bills / invoices (in triplicate) along with delivery challans (in duplicate) confirming receipt of all materials in prescribed location in good condition with proper specification by the representative (s) of implementing authority at delivery point.

(b) The implementing authority forwards the bills/ invoices with necessary certificates and documents to the Drawing & Disbursing Officer to make payment to the supplier.

(c) The Drawing & Disbursing Officer (DDO) will make payment to the supplier as per financial norms.

(d) No advance payment is allowed.

11. Acceptance of Quotation in financial bid: Total amount of individual items quoted by the bidders will be considered for lowest bidder.

12. Award of Contract

The Bidder whose Bid has been accepted will be notified by the Tender Inviting & Accepting Authority through acceptance letter/ Letter of Acceptance. The notification of award will constitute the formation of the Contract. The Agreement in W.B.F.No.-2908 will incorporate all agreements between the Tender Accepting Authority and the successful Bidder.

Sd/-

**MANAGING DIRECTOR
THE STATE FISHERIES DEVELOPMENT
CORPORATION LTD**

FORM –I
PRE-QUALIFICATION APPLICATION

To
The Managing Director
The State Fisheries Development
Corporation Limited

Ref: _____ - _____ Tender
for _____

_____ (Name of work) _____

e-N.I.Q.NO- SFDC/MD/NIQ- (e)/ 2023-24 of The Managing Director, The State Fisheries Development Corporation Limited

Dear Sir,

Having examined the Statutory, Non statutory and e-NIT documents, I /we hereby submit all the necessary information and relevant documents for evaluation. The application is made by me / us on behalf ofIn the capacity _____ duly authorized to submit the order.

The necessary evidence admissible by law in respect of authority assigned to us on behalf of the group of firms for

Application and for completion of the contract documents is attached herewith.

We are interested in bidding for the work(s) given in Enclosure to this letter.

We understand that:

- (a) Tender Inviting and Accepting Authority/Engineer-in-Charge can amend the scope and value of the contract bid under this project.
- (b) Tender Inviting and Accepting Authority/Engineer-in-Charge reserves the right to reject any application without assigning any reason.

Enclo:- e-Filling:-

- 1. Statutory Documents
- 2. Non-Statutory Documents

Signed by an authorized
officer of the firm

Title of the officer

Name of the Firm with Seal

Date

N.B. THIS APPLICATION MUST BE MADE IN THE LETTER HEADED PAD OF THE FIRM IN WHICH APPLICATION IS MADE, CLEARLY MENTIONING THE ADDRESS AND CONTACT NUMBER & email ID OF THE FIRM.

FORM-II

STRUCTURE OF ORGANISATION:

1	Name of the Applicant	
2	Address of Communication with pin code	
3	Telephone No. (Land)	
4	Mobile No.	
5	E-mail Id	
6	Fax No.	
7	PAN Card No.	
8	GST No.	
9	Details of Bank Accounts: Name of the Bank: Name of the Branch and: Address with Phone No.: Account No.: IFSC Code:	
10	Names with designation of key personnel of the organisation	

Date: Signature of applicant including title
and capacity in which application is made.

N.B :- THIS APPLICATION MUST BE MADE IN THE LETTER HEADED PAD OF THE BIDDER IN WHICH APPLICATION IS MADE

FORM- III
EXPERIENCE PROFILE

Name of bidder:

List of works completed:

Sl. No.	Name & address of work order issuing authority / purchaser	Name of work / scheme	Work Order No. dt.	Work order value (in Rs.)	Details of item supplied	
					Quantity (nos.)	Value (in Rs.)
1						
2						

Date

**Signature of applicant including title
and capacity in which application is made**

N.B :- THIS APPLICATION MUST BE MADE IN THE LETTER HEADED PAD OF THE BIDDER IN WHICH APPLICATION IS MADE

AFFIDAVIT-"Y"

(To be furnished in Non Judicial Stamp paper of appropriate value duly notarized)

1. I, the undersigned do certify that all the statement made in the attached documents are true and correct. In case of any information submitted proved to be false or concealed, the application may be rejected and no objection/claim will be raised by the undersigned. I, the undersigned will be bound to accept the subsequent penal action for the above stated reason as will be imposed by NIT authority / Competent Authority without any objection / claim.
2. The under signed also hereby certifies that neither our firm nor any constituent partner had been debarred to participate in tender, suspended or black listed by any Government /semi Government under taking organization during the last 5(five) years prior to the date of this NIT vide no.
3. The under-signed would authorize and request any Bank, person, Firm or Corporation to furnish pertinent information as deemed necessary and /or as requested by the NIT Authority / Department to verify this statement.
4. The under-signed understands that further qualifying information may be requested and agree to furnish any such information at the request of the NIT Authority / Department.
5. Certified that I have applied in the tender in the capacity of individual/as a partner of a firm & I have not applied severally for the same job.

Date:

**Signature of applicant including title
and capacity in which application is made.**