



# THE STATE FISHERIES DEVELOPMENT CORP. LTD.

(An ISO 9001:2015 Certified Govt. Undertaking)

Bikash Bhawan, Bidhannagar, Kolkata - 700091

Ph. No. : 033 2358 3123, Telefax No. : 033 2337 6470

E-mail : sfdcltd@yahoo.co.in, Website : www.wbsfdc.com

GSTIN : 19AABCT2090D1ZJ • CIN : U15125WB1966SGC026791



Ref. No:-Acc-24/2023-24 (Part-I)/1836

Dated: 12/02/24

## NOTICE INVITING QUOTATIONS

In cancellation to the previous quotation vide Ref. No: Acc-24/2023-24 (Part-I)/1793 dated: 05/02/24 due to technical reasons fresh quotations is invited from bona fide and reputed Chartered Accountant firms for taking up the work of Accounts Finalization for the FY 2022-23 for its Head Office and for its units located at various districts of West Bengal.

**The Scope of work shall be as follows:** Compilation of Annual Accounts of SFDCL for the Financial Year 2022-23

1. Correction of entries at HO and reconciliation of Final Accounts as required under Companies Act, 2013
2. Reconcile GST Data as per the returns filed by Corporation vis-à-vis Data as per Corporation's Books of Accounts (Tally Data)
3. Reconcile EPF, P.Tax and TDS payable Data as per returns Filed by Corporation vis-à-vis Data as per Corporation's Books of Accounts (Tally Data)
4. Reconcile TDS (Dr) as per 26AS of Income Tax website vis-à-vis Data as per Corporation's Books of Accounts (Tally Data)
5. Bank Reconcile, checking and preparation of Final Trail Balance for the year 2022-23
6. Grant-in-Aid and PMMSY reconciliation
7. Attend to the Statutory Auditors queries for Accounts /GST/TDS.

### Terms & Condition

- i) The Firm should have sufficient required personnel to depute for completion the work within a short period.
- ii) Credentials of accounts compilation and preparation preferably in Government owned corporations to be mandatorily attached.
- iii) Quotations to be submitted/sent either through Email-ID [sfdcltd.acc@gmail.com](mailto:sfdcltd.acc@gmail.com) and cc [sfdcltd@yahoo.co.in](mailto:sfdcltd@yahoo.co.in) or hard-copy in the receiving section at the premises of the corporation or through registered/speed post with all supporting documents.
- iv) The selection of the firm will depend upon the offer quoted by the firms as well as experience of the firm
- v) The details of registration of the firm as well as details of partners or proprietor are to mention.

The firms are requested to submit their Quotations to the office of the undersigned at Bikash Bhawan, 1<sup>st</sup> Floor, North block, Salt Lake, Kolkata – 700091 within 10 days. The Quotations shall be inclusive of all applicable taxes and shall be valid for 30 days. The Authority reserves the right to accept or cancel any quotation submitted without stating any reason.

Acc-24/2023-24 (Part-I)/1836(5)

Copy forwarded for information and necessary action to:

- 1) The Chief Accounts officer, S.F.D.C.L
- 2) PS to MOS
- 3) PA to ACS, Fisheries Department
- 4) Company Secretary (arrange to display in website)
- 5) Accounts Section

  
12/02/24  
MANAGING DIRECTOR

  
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Ref. No:-Acc-24/2023-24 (Part-I)/ 1835

Dated: 12/02/24

## NOTICE INVITING QUOTATIONS

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**The Scope of work shall be as follows:** Compilation of Annual Accounts of 26 Branches for the Financial Year 2022-23

1. Gathering and compiling Data from Tally accounting package for various projects of the corporation.
2. Matching Opening Balance of Final Balance Sheet of 2021-22 with each project opening Balance as on 01.04.2022
3. Reconcile all projects with each other and HO for Inter-Branch- Transfers of Goods and / or money, checking Bank Reconciliations and correcting Data thereof.
4. Checking and correcting the Accounting Entries of Branches.
5. Checking the Statutory dues and payments thereof.
6. BRS of Branches and Preparing Trail Balance.

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- iv) The selection of the firm will depend upon the offer quoted by the firms as well as experience of the firm
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