



THE STATE FISHERIES DEVELOPMENT CORP. LTD.

(An ISO 9001:2015 Certified Govt. Undertaking)

Bikash Bhawan, Bidhannagar, Kolkata - 700091

Ph. No. : 033 2358 3123, Telefax No. : 033 2337 6470

E-mail : sfdcltd@yahoo.co.in, Website : www.wbsfdc.com

GSTIN : 19AABCT2090D1ZJ • CIN : U15125WB1966SGC026791



Ref. No:-Acc-101/2013/1837

Dated: 12/02/24

NOTICE INVITING QUOTATIONS

Quotations are invited from bona fide and reputed Chartered Accountant firms for taking up the work of Internal Audit of this Corporation for the FY 2022-23 & 2023-24 for its Head Office and for its units located at various districts of West Bengal.

The Scope of work shall be as follows:

- Review of accounting system and internal controls
- Review of Procurement and Contracts management
- Verification of Cash Book and Bank Book Balance
- Verification of Fixed Assets and other Scrap Assets
- Verification of Financial statements
- Vouching for payments, receipt and review of advance recovery mechanism
- Hand holding support for rectification of errors and monthly checking of accounts
- The Internal Audit reports to be submitted on half-year basis
- Verification of accuracy and consistency of information
- Verification of compliance with policies and procedures
- Verification of proper utilization of the resources
- Other related work as may be required

Terms & Condition

- The Firm should have sufficient required personnel to depute for completion the work within a time period.
- Credentials of Internal Audit preferably in Government owned corporations to be mandatorily attached.
- Quotations to be submitted/sent either through Email-ID sfdcltd.acc@gmail.com and cc sfdcltd@yahoo.co.in or hard-copy in the receiving section at the premises of the corporation or through registered/speed post with all supporting documents.
- The selection of the firm will depend upon the offer quoted by the firms as well as experience of the firm
- The details of registration of the firm as well as details of partners or proprietor are to mention.

The firms are requested to submit their Quotations to the office of the undersigned at Bikash Bhawan, 1st Floor, North block, salt Lake, Kolkata – 700091 within 10 days. The Quotations shall be inclusive of all applicable taxes and shall be valid for 30 days. The Authority reserves the right to accept or cancel any quotation submitted without stating any reason.

Acc-101/2013/1837(5)

Copy forwarded for information and necessary action to:

- 1) The Chief Accounts officer, S.F.D.C.L
- 2) PS to MOS
- 3) PA to ACS, Fisheries Department
- 4) Company Secretary (arrange to display in website)
- 5) Accounts Section


12/02/24
MANAGING DIRECTOR


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MANAGING DIRECTOR