THE STATE FISHERIES DEVELOPMENT CORP. LTD.

(An ISO 9001 :2015 Certified Govt. Undertaking)
Bikash Bhawan, Bidhannagar,Kolkata -700091
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Ref. No. SFDC/Comp.no. 1561040/ 3332 Date:13.10.2026

NOTICE INVITING e-TENDER

Tender Reference No.:SFDC/MD/NIT/Inland/2026-27/50

e-Tenders for **"Supply of Single Super Phosphate (SSP) & Urea in different Fisheries Projects of the State Fisheries Development Corporation Limited"** under various pisciculture schemes to be implemented during 2026-27 are hereby invited in the e-Procurement portal of the State Government by SFDCL on behalf of the Governor of the West Bengal. Single Super Phosphate (SSP) & Urea producer /hatchery owners having CAA Registration Certificate themselves or the authorized Individual farm, registered company under Companies Act, Corporation, Statutory/ Autonomous bodies constituted under Central/State Government, Co-operative societies, Fish Production Groups, Self Help Groups, Individual etc. having certificate from CAA registered hatchery from where seed to be procured can participate in tender. Tender details for **"Supply of Single Super Phosphate (SSP) & Urea in different Fisheries Projects of the State Fisheries Development Corporation Limited"**are given below:

Sl. No.	Name of the work	Estimated amount put to tender (Rs.)	Earnest Money 2% (Rs.)	Period of Completion
1	Supply of Single Super Phosphate (SSP) & Urea in Different Fisheries Projects of the State Fisheries Development Corporation Limited. Zone wise Allocation Details in Annexure I. **Specification (Details in BOQ):** **1. Single Super Phosphate(SSP): Quantity = 25,540 kg.** **2. Urea: Quantity = 7,770 kg.** **Total Quantity of Single Super Phosphate (SSP) & Urea : 33,310 kg.** **Should be of Good quality & satisfactory on sensory evaluation**	**₹5,17,420/-** Specification Details in BOQ	₹10,348/-	30 days from the date of issuing work order

Eligibility criteria for participation in the tender:

A) Work Credential:

i) Intending tenderers/bidders should produce credentials for supply of Lime/ Potassium Permanganate/Urea/ Ground Nut Oil Cake/ Mustard Oil Cake/ De-Oiled Rice Bran/ Mohua Oil Cake etc. of the minimum value of **40%** in single work of the estimated amount put to tender during last five years prior to the date of issue of the e- tender notice;

or

ii) Intending tenderers/bidders should produce credentials of 2 [Two] numbers of completed works for supply of Lime/ Potassium Permanganate/ Urea/ Ground Nut Oil Cake/ Mustard Oil Cake/ De-Oiled Rice Bran/ Mohua Oil Cake etc. of **30%** of the estimated amount put to tender during last five years prior to the date of issue of the e-tender notice.

B) Other terms and conditions:

1. Credential certificate issued by the Director of Fisheries/Deputy Director of Fisheries /Assistant Director of Fisheries or equivalent or competent authority of a State/Central Government, State / Central Government undertaking, Statutory/Autonomous bodies constituted under the Central / State statute on the executed value of completed work will be taken as credentials.
2. Intending bidders must not be debarred.
3. Intending bidders shall be allowed to participate in capacity of individual or as a partner/director of a firm/company. If found to have applied severally, all his applications will be rejected.
4. No change in BOQ will be allowed.
5. No mobilization advance will be allowed.
6. Payment will be subject to availability of fund
7. No conditional or incomplete tender will be allowed.

Intending bidders desirous of taking part in this e –tender may submit the bid online through the web site www.wbtenders.gov.in only by using their login ID and password. The e- tender consists of two bid systems (i) Technical Bid (ii) Financial Bid. The bidders will be selected on the basis of eligibility criteria, technical evaluation and financial evaluation. In the event of e-filing intending bidders may download the e-tender documents from the website directly by the help of Digital Signature Certificate (DSC) & same document may be submitted along with earnest money through e-filling as per e-tender time schedule.

Schedule of Dates:

Sl. No.	Particulars	Date & Time
1	Date of uploading of NIT & other Documents (online) (Publishing Date)	15.10.2026 at 1.00 pm
2	Documents download start date (Online)	15.10.2026 at 1.00 pm
3	Documents download end date (Online)	05.11.2026 up to 1.00 pm
4	Bid submission start date (On line)	15.10.2026 at 1.00 pm
5	Pre bid meeting date	28.10.2026 at 2.00 pm
6	Bid submission closing date	05.11.2026 up to 1.00 pm
7	Date &Time of Opening of Technical Bid through the Website https://wbtenders.gov.in	07.11.2026 at 1.00 pm
8	Technical Bid Uploading	To be Intimated later
9	Date and Place of opening of Financial Bid through the website https://wbtenders.gov.in	To be Intimated later

Before e – filing the intending bidders should follow the instructions of Section A (*General guidance and terms & conditions for e-tender*] & Section B [*Different Forms*].

Sd/-
Managing Director
The State Fisheries Development Corporation Limited

Ref. No. SFDC/Comp.no. 1561040/ 3332(7) Date:13.10.2026

Copy forwarded for information and necessary action to:-

1. The Managing Director, BENFISH.
2. The Director of Fisheries, West Bengal
3. The Chief Accounts Officer, SFDCL
4. The P.S to Hon'ble MOS (IC), Fisheries Department
5. The Senior P. A to the Secretary to the Govt. of WB, Fisheries Department
6. The Manager Finance, SFDCL
7. Inland Section, SFDCL
8. Office Notice Board.

Sd/-
Managing Director
The State Fisheries Development Corporation Limited

Section A

General guidance and terms & conditions for e-tender

I. General process of submission e- tender

1. **Registration of bidder:** Any bidder willing to take part in the process of e-tender will have to be enrolled & registered with the Government e-Procurement System, through logging on to https://wbtenders.gov.inthe bidder is to click on the link for e-Tendering site as given on the web portal.

2.Digital Signature certificate (DSC): Each bidder is required to obtain a Class-II or Class-III Digital Signature Certificate (DSC) for submission of tenders from the approved service provider of the National Informatics Centre (NIC) on payment of requisite amount. Details are available at the Web Site (https://wbtenders.gov.in). DSC is given as a USB e-Token.

3. Collection of e- tender documents: The bidder can search & download N.I.T. & Tender Document(s) electronically, once he logs on to the website: https://wbtenders.gov.in using the Digital Signature Certificate. This is the only mode of collection of e- tender documents.

4. Deposition of requisite Earnest Money: A bidder desirous of taking part in this e - tender shall login to the e-Procurement portal of the Government of West Bengal https://wbtenders.gov.in using his login ID and password. He will select the tender to bid and initiate payment of pre-defined EMD@2% in favour of THE STATE FISHERIES DEVELOPMENT CORPORATION LIMITED for that e- tender by selecting from either of the following payments modes:

i) Net banking (any of the banks listed in the ICICI Bank Payment gateway) in case of payment through ICICI Bank Payment Gateway;

ii) RTGS/NEFT in case of offline payment through bank account in any Bank.

5. Online Submission of Bid with required documents: Bids are to be submitted online through the website stated above within the stipulated date and time as given in the NIT. Bids are to be submitted in two folders at a time for the work, **one is Technical Bid / Proposal** and the other is **Financial Bid /Proposal**. The bidders shall carefully go through the all documents of the NIT and prepare the required documents, and upload the scanned documents in Portable Document Format (PDF) to the portal in the designated locations of Technical Bid. The bidder needs to fill up the rates of item including all charges in the BOQ downloaded for the work and upload the same in designated location of Financial Bid. The bidders should specially take note of all the addendum / corrigendum related to the e- tender and upload the latest documents as part of the tender document. Documents uploaded by the bidders with all information & rates comprising Technical bid and Financial bid cannot be changed after last/end date for submission of e-tender.

A. Technical Bid / Technical Proposal: The technical bid should contain two covers:

a) Statutory Cover containing the following documents:

i. Signed application – Form I.
ii. Structure of organization - Form II
iii. Experience profile – Form III
iv. Requisite amount of EMD as prescribed in this NIT has to be made.
v. NIT with all documents.
vi. PAN Card.
vii. Valid GST Registration Certificate.

b) Non Statutory Cover containing the following documents:

i. Income Tax return for last 3 years
ii. Professional Tax receipt Challan for the financial year 2024-25, 2025-26 & 2026-27
iii. Valid up to date Trade License
iv. Audited balance sheet for last three financial years
v. Credential certificates along with work orders.
vi. Registration certificate under Company Act wherever applicable
vii. A Company shall furnish the Article of Association and Memorandum.
viii. A State Registered Co-operative Societies shall furnish
- Society Registration Certificate
- Society by-laws
- Latest available Auditor's report within preceding five years as per Societies Acts & Rules.

The bidder must fulfill the above eligibility criteria/ pre-qualification conditions and submit all the documents as required above. Technical bid of bidders fulfilling the pre-qualification conditions will only be evaluated by the duly constituted evaluation committee. Bid of bidders not fulfilling the pre-qualification conditions given above may be summarily rejected. Undertaking for subsequent submission of any of the above documents will not be entertained under any circumstances. **The authority reserves the right to verify/confirm all original documentary evidence submitted by bidders in support of above mentioned clauses of eligibility criteria.**

Bidders are to keep track in the website for all the Addenda and Corrigenda published for a particular e-tender.

B. Financial Bid / Financial Proposal:

i) The financial proposal should contain the following documents in one cover (folder) i.e. Bill of Quantities (BOQ). The bidder is to quote the rate online in the space marked for quoting rate in the BOQ.

ii) Only downloaded copies of the above documents are to be uploaded virus scanned & Digitally Signed by the bidder.

6. Affidavit – 'Y': The intending bidder should execute a declaration through prescribed affidavit [Form IV] in non-judicial stamp paper of appropriate value duly notarized. The declaration must contains -

(i)Certificate that all the statement made in the attached documents are true and correct. In case of any information submitted proved to be false or concealed, the application may be rejected and no objection/claim will be raised by the bidder and he has bound to accept the subsequent penal action as will be imposed by the NIT authority / Competent Authority.

(ii) Certificate that neither his firm nor any constituent partner had been debarred to participate in tender, suspended or black listed by any Government /semi Government organization during the last 5(five) years prior to the date of this NIT.

(iii) The bidder would authorize and request any Bank, person, Firm or Corporation to furnish pertinent information as deemed necessary and /or as requested by the Department to verify this statement

(iv) The bidder understands that further qualifying information may be requested and agree to furnish any such information at the request of the Department.

(v) Certificate that he has applied in the tender in the capacity of individual/as a partner of a firm.

If the affidavit in Form IV (model form is in **Section B**) is not submitted (online), the bid will be cancelled.

II. Opening & Evaluation of Tender:

- **Opening of Technical Bid:**

a. Technical bids will be opened by the Tender Inviting Authority or his authorized representative electronically from the web site using their Digital Signature Certificate.
b. Intending bidders may remain present if they so desire.
c. While evaluating, the authority may seek clarification / information or additional documents or original hard copy of the documents already submitted and if these are not produced within the stipulated time frame, their proposals will be liable for rejection.
d. Statutory documents & non-statutory documents should be open first.
e. If any deviation or inadequacy of required documents for participating tender process is detected in the hard copies (submitted physically / by post) from the uploaded (online) soft copies during scrutiny, only the uploaded soft copies will be processed for evaluation.
f. The authority may ask for original copies of all documents as uploaded by the bidder for further verification, if required.

- **Uploading of summary list of technically qualified Bidders:**

  Pursuant to scrutiny and decision of the Tender Evaluation Committee, the summary list of eligible bidders will be uploaded in the web portals.

- **Opening of Financial Bid:**

a. Financial proposals of the bidders declared technically eligible by the Tender Evaluation Committee will be opened electronically from the web portal on the prescribed date.
b. The encrypted copies will be decrypted and the rates will be read out to the bidders remaining present at that time.

- **Acceptance of rate:**

  Acceptance of the Tender will rest with the Tender Accepting Authority without assigning reason thereof to the bidder. The accepting authority reserves the right to reject any or all of the tenders without assigning any reason thereof to the bidder.

- **Award of Contract :**The bidder whose bid has been accepted (L1 bidder] will be notified by the Tender Accepting Authority or his representative through Letter of Acceptance (LoA). The successful bidder is

i. to execute Formal Agreement on Non- Judicial Stamp Paper with the Tender Accepting Authority/ Implementing Authority as may be decided
ii. to pay required tender document fees and
iii. to submit hard copy of Earnest Money Deposit (EMD) within a stipulated period, mentioned in the LoA.

If the bidder fails to comply the honour of the Letter of Acceptance (LoA) within seven working days from the date issue of LoA, his/her EMD will be forfeited.

III. Terms & Conditions:

1. Prohibition on suspended / debarred persons / entities in the bidding of Government Projects / contracts: A person/entity that is suspended / debarred by a procuring entity shall not be allowed to participate in the tender process during the period of suspension /debarment unless the same has been revoked.

2. Earnest Money Deposit: The requisite amount of Earnest Money (2% of estimated amount of work) should be deposited in favour of THE STATE FISHERIES DEVELOPMENT CORPORATION LIMITED as per norms stated in ***column 4 under General process of submission of e- tender.***

3. Security Deposit: Retention money towards performance Security will be governed by govt. order amounting to 10% (Ten percent) (As per FD Memo No 796-F(Y) dt. 25.02.2022) or latest whichever is applicable.

(i) 2% in the form of Earnest Money Deposit (EMD)

(ii) 8 % as security money of the value of the work shall be deducted from the bill of the bidder as per prevailing or latest order whichever is applicable.

No interest will be paid on Security Deposit.

4. Additional Performance Security when the bid rate is 80% or less of the Estimate put to tender: The Additional Performance Security in the form of 'Bank Guarantee' has been made mandatory which shall be obtained only from the successful L1 bidder, if the accepted bid price is below by **20% or more than 20%** of the estimated amount put to tender. This Additional Performance Security in the form of Bank Guarantee shall be equal to 10% of the tendered amount i.e. the L1 bid price.

The Additional Performance Security shall have to be submitted by the selected L1 bidder after issuance of Letter of Acceptance / Letter of Invitation (LoA/LoI) within seven working days and before issuance of Award of Contract (AOC)/ Work Order in the form of "Bank Guarantee" of any Scheduled Bank approved by RBI

5. Pre-bid meeting: Pre-bid meeting would be held in the office chamber of the MD,SFDCL on the date scheduled in the NIT in order to acclimatize the bidders through an interactive open session, replying to their queries, and clear doubts in connection with the tendered work/s, if any. The bidder or the authorized person of the bidder are allowed to take part in the pre bid meeting.

6. Objection regarding prequalifying: In case there be any objection/complain regarding Non-Eligibility in Technical Bid Evaluation, only Intending Bidders or authorized persons on behalf of the Bidders may lodge objection/complain along with specific authentic documents in support of their objection/complain as a proof to the Tender Inviting Authority within 48 (forty eight) hours from the publication time (uploading time in web portal) of the Technical Bid Evaluation and beyond that time schedule (i.e. after expiry of 48 hours)no objection/complain will be entertained as well as without any specific authentic documents as a proof in support of lodged objection / complain, no objection or complain in this regard will be entertained. **On the other hand strict penal action may be taken against the respective bidders for lodging false objection or complain for obligatory attitude/ creating hindrance towards development works of the Govt.**

7. **Right to change the time schedule of tender:**

- In case of any unscheduled holiday or natural calamity on the dates mentioned in the time schedule of tender, the next working day will be treated as scheduled / prescribed date for the same purpose.
- The Tender Inviting Authority reserves the right to defer the date of opening of either Technical or Financial Proposal or both, if required.
- Dates, if changed, due to un-avoidable circumstances, will be published in the said websites and the office notice board only without any individual intimation.

8. Right to cancellation of tender: The Tender Accepting Authority of the said work reserves the right to cancel the NIT due to unavoidable circumstances and no claim in this respect will be entertained.

9. Right to rejection of bid: The Tender Accepting Authority reserves the right to accept or reject any bid and to cancel the bidding processes and reject any or all bids at any time prior to the Award of Contract without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected Bidder or Bidders. There shall be no provisions for Arbitration.

10. Bid validity period:

Generally Bids will be valid for **180 days** from the date of opening of the financialproposal. However, extension of bid validity may be suitably considered by the Tender Inviting Authority, if required, subject to obtaining a written confirmation of the bidder(s) to that effect.

11.Withdrawal of bid in a Tender:

Withdrawal of e-Tender once the bid has been submitted online and after passing of end date for submission which has been accepted for further processing is not allowed. **EMD will be forfeited and penal action may be against the bidder.**

12.Period of completion of work: 30 (Thirty days). Tender Accepting Authority has the right to extend the time of the work in reasonable ground.

13. Time Extension of validity period of contract:

That if the work(s) is delayed by:

Force majeure, due to war, internal emergency and other conditions such as abnormally bad weather, flood, cyclone natural calamity or serious loss or damage by fire or civil commotion, strike or lockout affecting procurement / supply process or any other cause which is beyond the supplier's control, then upon happening of any such event causing delay, the supplier shall immediately give notice thereof in writing to the Tender Accepting Authority / Implementing Authority and request to extension of time. The supplier may also indicate in such a request the period for which extension is desired.

In such casethe Tender Accepting Authority / Implementing Authority may give a fair and reasonable extension of time, and reschedule the activity wise 'Milestones' for completion of the work. Such extension shall be communicated to the supplier by the Implementing Authority in writing immediately after getting approval from the Tender Accepting Authority.

14. Liquidated Damages (LD) :-"Liquidated Damage" shall mean losses or damages sustained by the Government for default on the part of the contractor either because of delayed supply or execution of works within the stipulated date as mentioned in Award of Contract. **Due to delay in execution beyond the stipulated completion time, a sum at the rate of one percent (1%) of**

the non-executed contract value calculated per day may be imposed which shall elapse between the stipulated date of completion of the work and the extended date of completion.

15. **Taxes & duties to be borne by the Contractor/bidder:** All the bidders intending to participate in this e-tender should offer their financial bids inclusive of GST applicable for composite works/Procurement of goods &services, labour intensive component contained in the BOQ. Income Tax, Royalty, GST, Construction Workers' Welfare Cess, labour Insurances EPF and similar other statutory levy / cess will have to be borne by the contractor/bidder and his/her quoted rate should be quoted accordingly after considering all these charges, and no separate payment towards any of the statutory taxes rents or levies shall be made by the work implementing authority.

16. **Fees:** Intending Bidders /Tenderers shall not have to pay the cost of tender documents for the purpose of participating in e-tendering but the successful L1 Bidder shall have to pay the fees of requisite set of tender documents through Net banking or RTGS/NEFT/Cash for execution of formal agreement.

17. **Sub contract:** The bidder will not be allowed, in any case, to get the work done through any sub-contractor, in case it is detected the tender will be cancelled and the earnest money and security money deposited for the work will be forfeited.

18. **Partnership Farm:** Registered Partnership Deed for Partnership Firm only along with Power of Attorney is to be submitted. The company shall furnish the Article of Association and Memorandum.
19. **Joint Ventures:** Joint Ventures will not be allowed in the tender process.

20. **Dispute:** Any dispute is subject to the jurisdiction of the Hon'ble High Court of Calcutta.

21. **Grounds for Penal Measures:** The Tender Accepting Authority will have the right to take penal actions against the bidder on the following grounds:
    - **(a)** Submission of false / fabricated documents, detected during scrutiny of technical bids or even at a later stages.
    - **(b)**Withdrawal of e-Tender once the bid has been submitted online and after passing of end date for submission which has been accepted for further processing.
    - **(c)** Refusal to accept an award after issuance of "Letter of Acceptance" or enter into the agreement with the Tender Inviting Authority / Implementing Authority.
    - **(d)** Transfers or sublets the rights and benefits under this contract either in part or in whole to any other party.
    - **(e)** Non compliance notice of Implementing Authority to rectify or replace defective materials.
    - **(f)** Fails to execute the work within stipulated period during the tenure of the tender period and/ or its extensions.
    - **(g)** Persistently neglects the written notice (s) of the Implementing Authority to carry out his/her obligations under the contract and/or commits default by not complying with any of the terms & conditions of the contract and does not remedy it, or take effective steps to remedy it.
    - **(h)** Bidder being an individual, or a firm, or any partner thereof, shall at any time be adjudged bankruptcy or insolvency as declared by a court of law or by his/her/their activities.
    - **(i)** All other acts that tend to defeat the purpose of the competitive bidding such as lodging false complain about any Bidder, lodging false complain about any Officer duly authorized by the Department, restraining any interested bidder to participate in the bidding process, etc.
    - **(j)** If bidder is convicted of any offence by a court.

Aforesaid offences will attract following penal measures :-

1) A bidder or any successor of the bidder shall not be eligible to participate in any procurement process for a period of three years or more commencing from the date of debarment. The Tender Inviting Authority will maintain such list which will also be displayed on the website of SFDC.
2) Suspension/debarment/forfeiture of EMD of the bidders committing any of the aforesaid offences.

22. Termination Clause: The Tender Inviting Authority may terminate the contract if it determines at any time that representatives of the supplier/bidder are engaged in corrupt, fraudulent, collusive or coercive practices during the tender process or with execution of that contract, or failure to deliver the quantities within specified time.

I. "**Corrupt practice"** means the offering, receiving, or soliciting, directly or indirectly, of anything of value to influence the action of a public official in the selection process or in contract execution;

II. "**Fraudulent practice**" means a misrepresentation or omission of facts in order to influence a selection process or the execution of a contract;

III. **"Collusive practices"** means a scheme or arrangement between two or more tenderer, with or without the knowledge of this Directorate, designed to establish prices at artificial, noncompetitive level.

IV. **"Coercive practices"** means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in a procurement process, or affect the execution of a contract.

IV. Additional Terms and Conditions:

1. Quality and Quantity of Single Super Phosphate (SSP) & Urea:

(a)The Supplier shall fulfill the conditions/specifications of the **Single Super Phosphate (SSP) & Urea** quality at the time of delivery.

1. Single Super Phosphate(SSP): Quantity = 25,540 kg.
2. Urea: Quantity = 7700 kg.

Total Quantity of Single Super Phosphate (SSP) & Urea : 33,310 kg.
Should be of Good quality & satisfactory on sensory evaluation

If these conditions are not fulfilled by the supplier, the implementing authority or his /her representative (s) reserves the right to reject the **Single Super Phosphate (SSP) & Urea.**

(b)The quantity of **Single Super Phosphate (SSP) & Urea** shall be supplied to the delivery points as per the direction of the implementing authority.

(c) The **Single Super Phosphate (SSP) & Urea** rejected by the implementing authority or his / her representative(s) shall be replaced by the supplier in his own costs on the date fixed by the implementing authority.

(d) No compensation for any damage due to rain or traffic or any other cause during the execution of the work will be made.

(e) The supplier or his /her authorized representative (s) should remain present at the time of delivery of **Single Super Phosphate (SSP) & Urea** with due challans. Otherwise the said consignment will not be accepted by the implementing authority or his / her representative(s).

2. Cost and Delivery of Single Super Phosphate (SSP) & Urea:

(a)The delivery of **Single Super Phosphate (SSP) & Urea** will be made up to Project level / specified delivery points & time as would be fixed by the implementing authority of concerned Projects throughout the tender period in accordance with rates quoted by the Supplier.

(b)The supply of **Single Super Phosphate (SSP) & Urea** to the specified delivery points shall be made by the supplier at his / her own cost and arrangements up to the full satisfaction of the implementing authority or his / her representative (s).
(c) The Supplier shall not be entitled to charge any cost for the transportation, labor or any other fees, taxes, duties or any other incidental charges, if required in connection of the delivery of **Single Super Phosphate (SSP) & Urea**.
(d) The Supplier shall be responsible for any damage during transportation caused by improper packaging and handling/any other issues.
(e) The date, time and delivery points will be provided by the implementing authority well in advance. The supplier shall supply the **Single Super Phosphate (SSP) & Urea** in accordance with the direction of implementing authority.
(f)The implementing authority reserves the right to change the specified date, time and delivery point& even zone for any reasonable administrative ground or grounds and accordingly the Supplier shall be responsible to deliver the **Single Super Phosphate (SSP) & Urea** by own arrangements. No extra transportation cost for delivery of **Single Super Phosphate (SSP) & Urea** will be claimed by the Supplier.
(g) The supplier shall not make any representation for deviation from their quoted rates and /or terms and conditions which may cause any delay in supply of **Single Super Phosphate (SSP) & Urea** as it will be counted as bad performance.

3. Mode of Payment:
(a) That supplier shall produce correctly prepared GST invoice bills / invoices (in triplicate) along with delivery challans (in duplicate) confirming receipt of **Single Super Phosphate (SSP) & Urea** in good condition with proper specification by the representative (s) of implementing authority at delivery points.
(b) The implementing authority forwards the bills/ invoices with necessary certificates and documents to the Drawing & Disbursing Officer (who is the authorized officer) to make payment to the supplier.
(c) The Drawing & Disbursing Officer (DDO) will make payment to the supplier as per financial norms.
(d) No advance payment is allowed.
(e) Admissible payment/part payment will be made when fund will be available.

4. Work Done Certificate: On satisfactory of completion of supply work, the Implementing Authority shall provide work completion/credential certificate to the supplier.

Sd/-
Managing Director
The State Fisheries Development Corporation Limited

INTENDING TENDERERS CERTIFICATE

I/ We have inspected the supply site and have made me/us fully acquainted with the local conditions in and around the sites of Supply Point. I/We shall be bound by the conditions laid down in the Notice inviting tenders, special terms and conditions and specifications of the priced schedule. I/We shall also uniformly maintain such progress of the Supply, as may be directed by the Nodal Officer /Project in Charge of the Supply to ensure completion of the same within the target date.

……..

……..

……..

(Postal Address)

…….

Signature of the Tenderer

Section B

FORM-I

APPLICATION

To
The Managing Director,
The State Fisheries Development Corporation Limited,
North Block 1st Floor, BikashBhawan
Kolkata – 700091.

Ref:-**"Supply of Single Super Phosphate (SSP) & Urea in different Fisheries Projects of the State Fisheries Development Corporation Limited".**

NIT No. **SFDC/MD/NIT/Inland/2026-27/50** Date:13.10.2026

Dear Sir,

Having examined the Statutory, Non statutory & NIT documents, I /we hereby submit all the necessary information and relevant documents for evaluation.

The application is made by me / us on behalf of_____in the capacity ……duly authorized to submit the order.

The necessary evidence admissible by law in respect of authority assigned to us on behalf of the group of firms for Application and for completion of the contract documents is attached herewith.

We are interested in bidding for the work(s) given in Enclosure to this letter.

We understand that:

I. NIT Authority can amend the scope & value of the contract bid under this work.
II. NIT Authority reserves the right to reject any application without assigning any reason.

Enclosure (s) – e Filing:

1. Statutory Documents
2. Non Statutory Documents

……
Signature of applicant including title

Date:
and capacity in which application is made

N.B :- THIS APPLICATION MUST BE MADE IN THE LETTER HEADED PAD OF THE BIDDER IN WHICH APPLICATION IS MADE

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Section B

FORM-II

STRUCTURE OF ORGANISATION

1	**Name of the Applicant**	
2	**Address of Communication with pin code**	
3	**Telephone No. (Land)**	
4	**Mobile No.**	
5	**E-mail Id**	
6	**Fax No.**	
7	**PAN Card No.**	
8	**GST No.**	
9	**Details of Bank Accounts:** **Name of the Bank:** **Name of the Branch and:** **Address with Phone No.:** **Account No.:** **IFSC Code:**	
10	**Names with designation of key personnel of the organization**	

Date:

Signature of applicant including title and capacity in which application is made.

N.B :- THIS APPLICATION MUST BE MADE IN THE LETTER HEADED PAD OF THE BIDDER IN WHICH APPLICATION IS MADE

Section B

FORM- III

EXPERIENCE PROFILE

Name of bidder:
Name of work: "Supply of Single Super Phosphate (SSP) & Urea in different Fisheries Projects of the State Fisheries Development Corporation Limited"

Sl. No.	Name & address of work order issuing authority / purchaser	Name of work / scheme	Work Order No. dt.	Work order value (in Rs.)	Supply of Lime/ Potassium Permanganate/Urea/ Ground Nut Oil Cake/ Mustard Oil Cake/ De-Oiled Rice Bran/ Mohua Oil Cake etc.		Value of other Aquaculture Inputs, if supplied in the same work order (in Rs.)
					Quantity (nos.)	Value (in Rs.)	
1							
2							
3							
4							
5							

Signature of applicant including title and capacity in which application is made

Date:

N.B :- THIS APPLICATION MUST BE MADE IN THE LETTER HEADED PAD OF THE BIDDER IN WHICH APPLICATION IS MADE

Section B

FORM-IV

AFFIDAVIT-"Y"

(To be furnished in Non Judicial Stamp paper of appropriate value duly notarized)

1. I, the undersigned do certify that all the statement made in the attached documents are true and correct.In case of any information submitted proved to be false or concealed, the application may be rejected and no objection/claim will be raised by the undersigned. I, the undersigned will be bound to accept the subsequent penal action for the above stated reason as will be imposed by NIT authority / Competent Authority without any objection / claim.

2. The under signed also hereby certifies that neither our firm ……..norany constituent partner had been debarred to participate in tender, suspended or black listed by any Government /semi Government under taking organisation during the last 5(five) years prior to the date of this NIT vide no. ……

3. The under-signed would authorize and request any Bank, person, Firm or Corporation to furnish pertinent information as deemed necessary and /or as requested by the NIT Authority / Department to verify this statement.
4. The under-signed understands that further qualifying information may be requested and agree to furnish any such information at the request of the NIT Authority / Department.
5. Certified that I have applied in the tender in the capacity of individual/as a partner of a firm & I have not applied severally for the same job.

Signature of applicant including title
and capacity in which application is made.

Date:

Annexure -I
Zone wise Allocation

Sl.no.	Zone	Single Super Phosphate (SSP)		Urea		Total Single Super Phosphate (SSP) & Urea	
		Quantity (in kg.)	Estimated Amount (in Rs.)	Quantity (in kg.)	Estimated Amount (in Rs.)	Quantity (in kg.)	Estimated Amount (in Rs.)
1	PurbaMidnapur	14,500	₹2,32,000 /-	5,500	₹ 77,000/-	20,000	₹3,09,000/-
2	South & North 24 Parganas	7,500	₹ 1,20,000/-	2,270	₹ 31,780 /-	9,770	₹1,51,780/-
3	Purba Bardhaman & Bankura	3,540	₹ 56,640/-	-	-	3,540	₹ 56,640/-
Total		**25,540**	**₹ 4,08,640/-**	**7700**	**₹ 1,08,780/-**	**33310**	**₹5,17,420/-**

Sd/-
Managing Director
The State Fisheries Development Corporation Limited